

## 2015 Board Meeting Minutes Annual Report

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## 2015 January Board Meeting Minutes

Lakeland Runners Club

January 5, 2015, YMCA 6:15 PM

Bryan Graydon, Marc Zimmerman, Gail Hardy, Kimberly Roberts, Cole Bataille, Amanda Bot, Kurtis Braun, Debi Brightwell, Kevin Fitzsimmons, Rhonda Fosser, Louis Irwin, Kristi Lawrence, Jason McCollum, Chuck McDanal, Grace Owen, Vicki Powell, Betsy Slay, Al Turney, Jeanette Wallace,

Quorum Present: Yes

Others Attending: None

Meeting called to order at 6:15 PM by 2014 President, Bryan Graydon.

### New Officer Elections

President: Chuck McDanal nominated by Julie Ball, second by Vicki Powell, all approved.

Vice President: Julie Ball nominated by Chuck McDanal, second by Gail Hardy, all approved.

Treasurer: Gail Hardy nominated by Kimberly Roberts, second by Marc Zimmerman, all approved.

Secretary: Kimberly Roberts nominated by Gail Hardy, second by Chuck McDanal, all approved.

President Brief Remarks: Chuck thanked the 2014 Officers and Board members for all their work this past year. In 2015 we will work hard to reach new runners, keep members and collaborate with the Board, Lakeland Runners Club and the community.

Minutes – Marc Zimmerman moved to accept the November and December 2014, second Gail Hardy, all approved.

Budget Review & 2014 Recap – Gail Hardy provided highlights from the income statement through 12/31/15, with an ending balance of \$53,447.24.

Gail also provided:

Complete 2014 Ledger

Donations Recap for 2014

2014 Income Statement

2014 Race Income Statements from Christina 5K and Lake to Lake 10K

Marc Zimmerman made a motion to accept the financial statement as presented, second by Rhonda Fosser, all approved.

New Board Member for 2015 – Welcome to our new board members: Debi Brightwell, Al Turney, Grace Owen, Betsy Slay

RRCA Convention Attendees – Convention to be held in Des Moines, Iowa, April 23-25<sup>th</sup> with race on April 26, 2015. Board sends President and 2 board members to the convention each year. Chuck will email out to all board members the order of attendance and guidelines for final discussion at February Board Meeting.

Florida 10 Prize – LRC won \$1,000 in prize money from this series. Rhonda Fosser will receive the money on January 22, 2015 at the award ceremony. We need to decide how to use this money for the club. We discussed several ideas:

Julie – A marketing budget – an investment in the future of the club – new runners.

Louis – An inflatable finish arch for the finish shoot of our races.

Amanda – Supplement another year of shirts for club members

Gail – Car magnets with LRC logo

Chuck – T-Shirt for new runners

If anyone has any further ideas, do some research and bring back to the February meeting for final approval.

2015 Meeting Schedule and location – LRC Board Meetings: 1/5, 2/9, 3/9, 4/6, No May meeting (Mayfaire Prep), 6/8, 7/6, 8/10, 9/14 (moved a week later), 10/5, 11/2, (No December meeting; holiday party).

General meetings/socials are: 1/8, 2/12, 3/12, 4/9, 5/14, 6/11, 7/9, 8/13, 9/17, 10/8, 11/12, Holiday Party 12/12.

Frequent Miler Program – Gail, we need a few changes to this program. Would like to see this listed on our website so all members can check their standings and make sure all points are awarded.

Wendy would like to make a change in no points awarded for running races.

Debi, all of this needs to be spelled out for everyone to understand.

Discussion tabled for February meeting.

Christmas Party 2015 – Kimberly will be taking over the Christmas Party for 2015 and would like to settle on a date and place. Party will be held December 12, 2015 at the Imperial Swan Hotel.

Vicki Powell made a motion to send the \$400 Deposit to Imperial Swan Hotel for Christmas Party on 12/12/15, second by Rhonda Fosser, all approved.

Hand & Stone Sponsorship – Hand & Stone is a yearlong sponsor for 2015, they would like to do a drawing each month for 1 female and 1 male LRC member to win a gift certificate from them. They would generate a number and we would match that number to a member name.

Chuck we need more information on how this will work and then go from there.

Discussion tabled for February meeting.

#### Quick Notes:

Updates required: signatures & paperwork for bank and CC – all officers remain after meeting for signatures and paperwork.

RRCA renewal – Bryan has taken care of this.

Survey results – a copy has been emailed to all board members, discussion at February meeting.

Social media strategy – Chuck & Marc have a strategy for social media focus for LRC.

Runner friendly city proclamation – City Commission Meeting February 2, 2015 at 9:00 AM, need to fill the room with runners.

Club email account – who does this come to, who monitors and who handles

Corral (“parking lot”) – these are things for discussions at a later date. Chuck will be keeping a list so things don’t get dropped.

All board members need to be an active part of LRC; we all need to work together in a team effort.

Next Board Meeting: February 9, 2105, YMCA 6:15 PM  
Next General Meeting: February 12, 2015, Red Elephant 7:00 PM  
Meeting adjourned at 7:34 PM by 2015 President, Chuck McDanal

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## 2015 February Board Meeting Minutes

Lakeland Runners Club

February 9, 2015, YMCA 6:15 PM

Chuck McDanal, Julie Ball, Gail Hardy, Kimberly Roberts, Debi Brightwell, Kevin Fitzsimmons, Rhonda Fosser, Louis Irwin, Kristi Lawrence, Grace Owen, Vicki Powell, Al Turney Jeanette Wallace

Quorum Present: Yes

Others Attending: None

Meeting called to order at 6:15 PM by 2015 President, Chuck McDanal

Minutes – Rhonda Fosser made a motion to accept the January 2015 minutes as presented, Gail Hardy second, all approved.

Budget Recap – Gail reviewed highlights from the income statement through 1/31/2015, with an ending balance of \$53,217.16. Kristi Lawrence made a motion to accept the financial statement, Grace Owen second, all approved.

Mayfaire update – Gail, packet stuffing will be help upstairs at Fitniche on Monday, May 4<sup>th</sup> at 6:00 PM. Packet pickup will be held at Fitniche on May 7<sup>th</sup> and May 8<sup>th</sup> from 4-8:00 PM. Police are all set. Terry Lobb is all set with the food too. Registration is set up on Active and Jason will get this plus the paper registration form on our LRC web site.

Julie, working on the shirt design and this year's shirt will be black. Age group winners will receive medals this year, with overall winners receiving glass plaque with medal on the front.

Sponsorship letters will go out this week, and Julie will email a copy of this letter to all board members.

Net time vs. gun time – In the past we have used gun time to award winners in all age groups. USAT has changed their policy to gun time for overall male and female winners and chip time for age group awards.

Louis Irwin made a motion to change club policy to use chip times for age group awards, except for overall male and female awards which will be determined from gun time at all LRC chipped timed races.

Discussion: Debi asked about Aching Quad, this is not a chipped timed race so this policy will not apply.

Vicki Powell second, all approved.

We will let it be known about this change on registration forms for all races that use chip timing. If your chip fails for any reason, we will use the gun time for your official results.

Background checks – Handout from Marc outlining the guild lines and procedures for these checks. These check will be handled by a third party company, all LRC will get is a yes or a no on each person; no other information will be made available to us.

Rhonda Fosser made a motion to adopt mandatory background screening as club policy on all those who are working with children. Betsy Slay second, all approved.

Use of Florida 10 prize: Buy arch? Magnets & wrist bands? Donation?

Arch with our logo put on will be about \$2000 plus \$300-700 for the art work.

Car magnet in full color .99/for 300

Wrist bands would be de bossed

Vinyl Cling \$1.50 for full color

Donation in club name to a worthy cause

After some discussion it was decided to leave the arch for a later purchase.

Motion to spend \$1000 for car magnets, wristbands and vinyl clings, Jeanette second, all approved.

Discussion: we would like to have a step platform for awarding 1<sup>st</sup>, 2<sup>nd</sup>, and 3<sup>rd</sup>, place age group and overall male and female awards at our races. We will check on getting someone interested in building something like this for the club.

Speakers – Chuck is keeping a running list of ideas on speakers for our quarterly general club meeting, please send any ideas you have to him.

Our speaker for our March meeting will be, Grace on the kids running program, she will have some of kids demonstrate what they do.

Food for the meeting will be from Black & Brew.

Volunteer Shirts – Gail Hardy would like to order new shirts and use tech shirts this time. We can order 50-75 shirts at \$11 each. Gail made a motion to purchase tech t-shirts in the amount of \$11 per shirt to be distributed to volunteers, Rhonda Fosser second, all approved.

We will have anyone that has the cotton orange volunteer shirt in good condition to launder and bring back to us; we will keep these as extras.

Logo redesign – Chuck would like to get some samples and see what the board thinks. There was much discussion both in favor of and not in favor of. Discussion tabled until samples can be gathered.

Frequent Miler update – We will be adding a spreadsheet to the LRC website so all members can check their miles and make sure nothing gets missed.

75 miles – shirt

100 miles – gold prize

125 miles – diamond prize

Miles earned will be:

Volunteering at bag stuffing, any club activity, LRC race, or other race that we time, 10 miles

Attend monthly meetings, 5 miles

All Race Directors automatically receive the Diamond award

All those in charge of our kids program will automatically receive the Diamond award.

Gail will make these changes and send out to the board members.

LRC board posted? Tabled to next month

Task coordinators Tabled to next month

Mission, value, direction of club Tabled to next month

Promote other events and weekly runs Tabled to next month

Collaborate on track workout. Holloway & others tabled to next month

New Business:

Kevin would like for us to purchase a small generator that will be stored in the shed.

Julie we need to start renting a U-Haul for each race.

Rhonda would like LRC to donate the t-shirts for her kids that earn marathon miles at Scott Lake Elementary. Scott Lake Elementary is getting an award for their running program at the School Board Meeting.

Change in meeting dates: General meeting for September will be 9/14/15

General meeting for November will be 11/12/15

Quick notes:

Hand & Stone sponsorship – check received, will begin monthly drawings

Lawyer on club docs and by laws amendments – Executive committee to discuss

Fitniche club - \$30/2 year membership, will post on our LRC Facebook page

Convention – Chuck, Amanda and Vicki will be attending

Health Fair – PCSB April 25, 2015 HPCN

Runner Friendly City Proclamation – designated from RRCA, presented at City Council Meeting

Race Directors: Mayfaire 5K – Julie Ball & Gail Hardy

Watermelon 5K Series – Cole Bataille

Christina 5K – Kevin & Wendy Fitzsimmons

Aching Quad – Gail Hardy & Kristi Lawrence

Lake to Lake 10K – Julie Ball & we need a helper

Next board meeting will be Monday, March 9<sup>th</sup>, YMCA 6:15 PM

Next General meeting will be Thursday, March 12<sup>th</sup>, YMCA 7:00 PM

Meeting adjourned 7:58 PM

Minutes submitted by 2015 Secretary, Kimberly Roberts

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## 2015 February Executive Board Meeting

Lakeland Runners Club

February 26, 2015, Red Door 7:15 PM

Chuck McDanal, Julie Ball, Gail Hardy, Kimberly Roberts

Old Debit cards have all expired and new ones have been issued to new 2015 officers.

Background check – A letter to be sent out to the board with a deeper background check done each year.

LRMC Promise run, do we want to put together a team? Short notice at this time, will check with Grace to see if she would like to have hers be the LRC team.

Annual Report – this is to be filed by the Secretary, and is due May 1, 2015

Form 990 needs to be done this year, Gail to check on this. Sales Tax exempt is due in June, Gail working on this as well.

Annual outside Audit, Chuck will double check the By Laws

Social Media Promotion, Facebook Ads for Mayfaire and Memberships, experiment and see what happens  
Mayfaire 5K, Dave will assist with the police.

Chuck would like to promote a race each week that is not an LRC race on our Facebook page etc. Julie, this sounds good but only if that race will allow our race flyer at their race or in their race packet.

Changing our General Monthly meeting location from Red Elephant, we have outgrown this location. Cleveland Heights is a possibility, Chuck to look into this location.

Monthly Board meetings try a few new places for these meeting as well.

Magnets, should we go with black & white or color? Gail the color will not fade so would rather go with the full color magnet.

Business cards for LRC, a plastic type card that will stand up, not paper. Kim gets weekly specials from Vista Print, will keep eyes open for a good discount. Chuck will check with Eliska to see what she can work up for us.

Julie would be nice to send out cards that have "Save the Race Date" for upcoming races.

Lawyer and By Laws – tabled

Watermelon Race Director will be Cole. Cole, Dave and Kevin will meet.

Julie we need to rent a U-Haul for each race.



Gail would like a Couch to 5K program with a certain LRC race as the goal.

Woman's only race, Gail to direct.

Holloway Park as a possible location to bring back the Go Green, make it an 8K, instead of a 5K  
Kimberly would like to see us have a few fun runs throughout the year. No fee, no shirt, no time, just a fun get together and run event.

Chuck, kids run – we do this now with the Aching Quad

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## 2015 March Board Meeting Minutes

Lakeland Runners Club

March 9, 2015, YMCA 6:15 PM

Chuck McDanal, Gail Hardy, Kimberly Roberts, Cole Bataille, Amanda Bot, Debi Brightwell, Kevin Fitzsimmons, Rhonda Fosser, Louis Irwin, Kristi Lawrence, Jason McCollum, Grace Owen, Vicki Powell, Betsy Slay, Al Turney, Jeanette Wallace

Quorum Present: Yes

Others Attending: None

Meeting called to order at 6:19 PM by 205 President, Chuck McDanal

Minutes – provided by 2015 Secretary, Kimberly Roberts. Gail Hardy made a motion to accept the February Minutes as presented, Rhonda Fosser second, all approved.

Treasurer's Report – provided by 2015 Treasurer, Gail Hardy. Highlights from the income statement through 2/28/15 were reviewed, with an ending balance of \$49,055.23. Grace Owen made a motion to accept the Treasurer's Report as presented, Kristi Lawrence second, all approved.

Mayfaire Update – Gail reported that posters have been made to distribute to area businesses. The registration form is almost ready, just waiting on a few more sponsors. Registration is open on Active. An add was run in Race Place Magazine. Chuck will send Gun time/Chip time info to Jason to get on our website so everyone is aware of the changes we have made to this policy.

Watermelon Update – Cole will be directing the Watermelon Series, with Chuck assisting along with others. Draft of the flyer and registration is being done. We will raise the price to \$15 for each race, and \$35-40 for the pre registration price for the entire series.

We will be moving the first mile entirely into the road on Lake Hollingsworth Drive and will need to recertify the course. We will need to get more cones to close this area off, as well as more volunteers for side streets and more Police.

Task Coordinators – Chuck will be sending out a list of needed coordinator positions to all board members, if you are not already plugged into something, please find an area that interests you and get plugged in.

Mission Value, Direction of Club – To promote running and fitness for runners of all ages and abilities in the community through fellowship, education and formal & informal running events.

Promote Other Events and Weekly Runs - Facebook – Chuck has done some posting of others races in our area and then asking them if they will put out our flyers at their race or in their race packets. Child of the Sun 5K will be putting Mayfaire Registration Forms in their race packets and at their race.

Potential to Collaborate on Track Workout, Holloway & Others – Build on the track workout and do more with Holloway Park, great trails for training runs and races.

Generator – We need to purchase a small generator and leave in the shed to have at our races and events if needed. Small size would run about \$600-1000.

Kristi Lawrence made a motion for Kevin Fitzsimmons to bring a bid for a generator for LRC purchase to the board up to \$1000, Gail Hardy second, all approved.

New Business – None

Quick Notes:

Health Fairs – PCSO will be held 5/29/15, 7:30-11:30 am. If anyone is interested in volunteering for this health fair see Chuck after the meeting.

Club Shirts – Grey shirts being held at Fitniche – Kimberly will go and inventory shirts.

Car Magnets – Gail is waiting on the logo

Florida 10 – The Pack is also doing a team to raise money.

Thursday Meeting – Rhonda will get food from Black & Brew. Will to bring projector. Kristi needs people here at 6:15 for set up of table and chairs.

Michelob Ultra Sponsorship – Do we want to try for this sponsorship, general consensus is no. We will pass.

Logo Samples – we will take our time with this change, maybe at the end of the year, for a change to 2016. Some samples were passed out and we will revisit at a later date.

Exec. Committee – the four executive officers are empowered to conduct club business between our regular monthly board meetings. The Executive Committee cannot spend any money without bringing to the board for approval.

Background Check Update – our account is done and set up.

Camper Scamper – 3/20/15, 6:30 PM at Lakeland Hollingsworth. We just need to set up the clock no timing. Jason will handle the clock; Louis will be there to help if he is in town.

Next Board Meeting will be Monday, April 6, 2015, YMCA, 6:15 PM

Next General Meeting will be Thursday, April 9, 2015, Red Elephant, 7:00 PM

Motion to adjourn the meeting by Gail Hardy, second Betsy Slay, all approved.

Minutes submitted by 2015 Secretary, Kimberly Roberts

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## 2015 April Board Meeting Minutes

Lakeland Runners Club  
April 6, 2015 6:15 PM, YMCA

Chuck McDanal, Gail Hardy, Kimberly Roberts, Cole Bataille, Amanda Bot, Kevin Fitzsimmons, Rhonda Fossier, Louis Irwin, Kristi Lawrence, Grace Owen, Vicki Powell, Al Turney, Marc Zimmerman

Quorum Present: Yes

Others Attending: None

Meeting called to order at 6:17 PM by 2015 President, Chuck McDanal

Minutes – provided by 2015 Secretary, Kimberly Roberts.

Amendment to minutes: Generator – should have read:

“Kristi Lawrence made a motion for Kevin Fitzsimmons to PURCHASE a generator up to \$1000, Gail Hardy second, all approved.

Gail Hardy made a motion to accept the March 2015 minutes as amended, Kristi Lawrence second, all approved.

Treasurer's Report – provided by 2015 Treasurer, Gail Hardy. Highlights from the income statement were reviewed through 3/31/15, with an ending balance of \$63,628.81. Grace Owen made a motion to accept the financial report as presented, Cole Bataille second, all approved.

Mayfaire Update – Gail reported that all is on schedule. Poster and registration forms are being distributed all over town.

We need volunteers; an email will go out to members asking for help.

Gail will check into getting disposable trashcans for the event.

Gail will check with the Lakeland Shooters about possibly taking pictures at the event.

Shirts are gender specific.

We will need to generator that Kevin is purchasing for the club in time for the race.

Gail has the new tech volunteer shirts, please wash the cotton one and bring in to her for exchange of a new tech shirt.

Watermelon Update – Cole, the online registration is open, forms have been printed and 500 were left at Fitniche. The PDF is on our LRC website to print and mail in.

Chuck is working on certification of the course.

We will need extra cones and tape to keep people in the road for the first mile.

Dave and Chuck will work on getting the police all set up.

Sponsor Request – Polk County Middle School Track Meet – Marc passed along a thank you to LRC from the “Incredibles” track club for our donation to them.

1. Sponsors the Polk County Middle School Track Meet for \$750. That will pay for the meet to have fully automated timing. The meet takes forever and is a huge burden on the host, so this would help tremendously.

2. In order for the schools to have enough meets I volunteered to work with Lakeland High School to host a meet April 21, I would love to ask the board if anyone is interested in volunteering.

After much discussion, Marc Zimmerman made a motion for LRC to pay for the timing for the Middle School County Track Meet up to \$750. Rhonda Fosser second, all approved.

Anyone who is available and interested in helping out with this track meet please email Marc.

Board Roles - Chuck will be asking each board member to take a look at our list of Board Roles and to then plug in somewhere.

Volunteer Coordinator – Vicki Powell

Sponsorship – Chuck McDanal & Vicki Powell

Quick Notes:

Fitniche monthly giveaway and Mizuno shoes – 20 pairs of Mizuno shoes will be given out to each runner in the Mayfaire 5K who runs 17:30 or less men, 21:30 or less for women

Next meeting: Mayfaire Bag Stuffing, May 4<sup>th</sup>.

No regular board meeting May 11<sup>th</sup>.

Next program is June and will be about coaching. Bryan Graydon is to speak, flyers from Milton Lyons and Rebecca Marsh.

Membership update – 598 members, 354 memberships.

Magnets, clings and bracelets – Magnets are here, bracelets are on order and the clings have been delayed. Members will get their choice of one of the above, we will add that to the membership form to pick which they would like.

Next Board Meeting: Mayfaire Bag Stuffing at Fitniche, May 4, 2015

Next General Meeting: Red Elephant, May 14, 2015, 7:00 PM

Motion made by Grace Owen to adjourn meeting at 7:25, Cole Bataille, all approved

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## 2015 May Board Meeting Minutes

Lakeland Runners Club  
Mayfaire Bag Stuffing/Board Meeting  
Fitnche, May 4, 2015, 6:00 PM

No formal meeting of the Board for May due to the Mayfaire Bag Stuffing.

Chuck McDanal, Gail Hardy, Kimberly Roberts, Debi Brightwell, Kevin Fitzsimmons, Rhonda Fosser, Louis Irwin, Kristi Lawrence, Jason McCollum, Grace Owen, Vicki Powell, Betsy Slay, Al Turney, Jeanette Wallace

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## 2015 June Board Meeting Minutes

Lakeland Runners Club

June 8, 2015, YMCA, 6:15 PM

Chuck McDanal, Julie Ball, Gail Hardy, Kimberly Roberts, Cole Bataille, Debi Brightwell, Kevin Fitzsimmons, Rhonda Fosser, Louis Irwin, Kristi Lawrence, Jason McCollum, Grace Owen, Vicki Powell, Betsy Slay, Al Turney, Marc Zimmerman

Quorum Present: Yes

Others Attending: Rafael Romero

Meeting called to order at 6:18 PM by 2016 President, Chuck McDanal.

Minutes – 2015 Secretary, Kimberly Roberts, provided minutes of the April 2015 Board Meeting. Marc Zimmerman made a motion to accept the minutes as presented, Rhonda Fosser second, all approved.

Treasure's Report – Finance report provided by 2015 Treasurer, Gail Hardy. Highlights from the income statement were reviewed through 5/31/15, with an ending balance of \$68,320.76. Cole Bataille made a motion to accept the financial report as presented. Vicki Powell second, all approved.

Mayfaire Update – Gail & Julie – race went very well, awards were a big hit.

Julie we will use a better system for ordering the shirts next year.

Gail, we have tracked what was needed this year, and will be using an online formula for next year.

We ended up with way too much food this year, which could have been from the food being inside this year instead of outside as in years past. We were unable to use the sidewalk as in the past, due to another group having rented that area.

Kevin, we need multiple vehicles for this race.

The U-Haul rental truck worked out great.

We may need to look at moving the finish line back a little for next year, due to the electrical pad/mat for the stage area. Some people mistook this for the timing mat, and could have been a tripping hazard

Gail provided the financial report for the 2014 & 2015 races. We are still waiting on the Sheriff bill to arrive and be paid.

Watermelon Update – Everything went well for the first race. We had 1100 Registered runners and 955 finishers.

We ran out of race day registration and bibs with 225 people registering between Friday evening and Saturday morning.

Finish line chute will need to be longer for the next race.

Need to get the cones out sooner blocking the first mile of the race. Need more volunteers blocking the sidewalk between the start and the wall at Yacht Club to keep runners from getting on the sidewalk.

Ran out of watermelon, we will up the number of melons to 55 for race #2.

Debi – we need to consider and looking into a swipe system for Debit/Credit cards on race morning.

Marc – look into having a course marshals along the course for safety issues, etc.

Mid-year Update – Chuck stated the club is doing very well, and he has enjoyed the last 6 months and has learned a lot.

#### Middle School Running – Marc & Grace

We want to try and get more kids involved, and will be starting the 6:00 run group back on Tuesday nights for the middle school and older kids.

We would like to put together a Middle School Track Team with practice on Tuesday, Thursday and Saturday's. We would attend regular Middle School track meets costing each member around \$75. This fee would cover all meets, uniform, LRC membership and AAU membership. The first official meet is 9/11/2015.

Grace, Marc and Al would be in charge and managing this group.

Gail Hardy made a motion to approve the Middle School Cross Country team under LRC and call them the LRC Cross Country Team. Debi Brightwell second, all approved.

Special Movie Screening Idea - RRCA is offering the opportunity to buy the rights for a special showing of the movie "Boston" for \$2500

We may need to get some sponsors to go in on this with us, and charge a small admission fee \$5.

Marc will put together a proposal on this are report back.

Ideas for alternate meeting place. Board & General – We have run out of room for our Monthly General meetings at the Red Elephant. We are looking to try out the Cleveland Heights Golf & Country Club for our July 9, 2015 meeting.

#### Quick Notes –

Next program is this week; Bryan Graydon will talk about coaching



Magnet Distribution – the magnets are in and ready to go out, but we will wait for the window clings and the bracelets (both which had to be redone), to the members can decide which they would like to have.

Membership Update – 622 Members as of now, 603 for June 2014

Facebook Group Membership – 1645 now, 440 for June 2014

Other Business –

Debi is going to put some things together we may need in an emergency, and will put these in a Red Bucket so it can be easily seen and brought from the shed for each race.

Rhonda shared a card from her Scott Lake Run Club, thanking LRC for the shirts.

Vicki would like the Volunteer Coordinators job and responsibilities defined.

Next Board Meeting will be July 6, 2015, YMCA, 6:15 PM

Next General Meeting will be July 9, 2015, Cleveland Heights Golf & Country Club 7:00 PM

Meeting adjourned by 2015 President, Chuck McDanal at 7:49 PM

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## 2015 July Board Meeting Minutes

Lakeland Runners Club

July 6, 2015, YMCA, 6:15 PM

Chuck McDanal, Gail Hardy, Kimberly Roberts, Kurtis Braun, Debi Brightwell, Kevin Fitzsimmons, Louis Irwin, Kristi Lawrence, Grace Owen, Betsy Slay, Al Turney, Marc Zimmerman

Quorum Present: Yes

Others Attending: None

Meeting called to order by 2015 President, Chuck McDanal at 6:16 PM.

Minutes – 2015 Secretary, Kimberly Roberts, provided minutes of the July 2015 Board Meeting. Gail Hardy made a motion to accept the minutes as presented, Kristi Lawrence second, all approved.

Treasurer's Report – Finance report provided by 2015 Treasurer, Gail Hardy. Highlights from the income statement were reviewed through 6/30/15, with an ending balance of \$106,765.12. Grace Owen made a motion to accept the financial report as presented, Betsy Slay second, all approved.

Watermelon update –The 2<sup>nd</sup> race went very well. Adding in more cones and volunteers to keep runners in the road for the 1<sup>st</sup> mile worked much better this time. We had plenty of watermelon with a few left over. We need more tables for the water coolers to space out the water lines.

Grace: we did have an issue with people who had finished the race wanted to cross back over the path right where runners are coming into the finish chute. Is it possible to cone off the end to block that area?

Kristi: some residents were not happy about their road being blocked down at the lake. Possibly set up cones a little further up the roads with "Race in Progress" signs.

Club Shirt re-order – We need to reorder new club shirts, we are running low on several sizes. Gail Hardy made a motion to purchase new club shirts in the true royal heather blue color, 600 for to receive the price break, Louis Irwin second, all approved.

Aching Quad Challenge update – we are updating the race this year. Gail presented the board with the registration form and a proposed budget for 2015.

New logo on digi-camo shirt

Relay option consisting of 2,3, or 4 team members. Award to first relay team in male, female and co-ed categories.

We are working on a possible finishers medal for all participants that complete all 4 races.

After party will be held at Lakeland Brewing Company.

Chip timing through Fitniche

Kids 1-mile race will remain the same

Museum Donation – Last year we donated \$1 per registered runner to the PMoA, and we need to decide what to donate this year. Chuck has a meeting with the museum next week.

Debi Brightwell made a motion to increase the amount to Polk Museum of Art to \$1.50 per runner, Kurtis Braun second,  
Marc Zimmerman: pending the discussion with Museum  
Louis Irwin: \$1.50 per registered runner  
All approved.

SMA Request - Chuck received a request for sponsorship to Greater Florida Chapter to Cure SMA, lowest level of sponsorship is \$250. After some discussion it was decided to pass on this sponsorship opportunity.

Finish Chute – We need to put together a small group to come up with ideas and cost for the inflatable finish chute/arch and bring option back to the board. Louis Irwin will recruit board members to help him with this.

- Size
- Cost
- Where to purchase
- Generator size needed
- Can we use at all of our races
- Storage

Scholarship letters – Chuck has received several thank you letters from the scholarship recipients, will scan them and send to Kimberly to be kept with the minutes.

Kurtis, thank you to everyone for all the help on the scholarships.

Meetings – Our general membership meeting will be held at Cleveland Heights Golf Club. We will have room for 80-100 people. Pizza, chips/salsa, pin wheels, wings will be served. The cost is \$400 for the food with the room fee waived.

Looking for a new venue for our board meetings as well, possibility of Central Florida Speech and Hearing Center.

St Paul's Track – Kevin, what is the status of being able to use this track? Chuck will check into this with Jenny Black.

Magnets, Clings & Bracelets – Debi, what is the status on handing these out to members?

- Magnets are in.
- Clings were printed wrong and are being re done
- Bracelets were printed too small and are also being re printed.

We are waiting for all to arrive so members can pick which they would like to have. We will have them available at our meetings for members.

We can cross promote at the Red Ribbon tent for members, hopefully get membership interest.

LRC Hats & Visors – We will be ordering the same as before with an added black visor option too. Gail to check and see how many we order last time, we will sell these at cost to members.

Next Board Meeting: August 10, 2015, 6:15 PM location TBD

Next General Meeting: August 13, 2015, 7:00, Cleveland Heights Golf Club

Meeting adjourned by 2015 President, Chuck McDanal at 7:17 PM

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## 2015 August Board Meeting Minutes

Lakeland Runners Club  
August 10, 2015, 6:15 PM

Chuck McDanal, Julie Ball, Gail Hardy, Kimberly Roberts, Cole Bataille, Kurtis Braun, Debi Brightwell, Kevin Fitzsimmons, Rhonda Fosser, Louis Irwin, Kristi Lawrence, Jason McCollum, Grace Owen, Vicki Powell, Betsy Slay, Al Turney, Jeanette Wallace

Quorum Present: Yes  
Others Attending: None

Meeting called or order by 2015 President, Chuck McDanal, at 6:19 PM.

Minutes – 2015 Secretary, Kimberly Roberts, provided minutes of the August 2015 meeting. Julie Ball made a motion to accept the minutes as presented, Kurtis Braun second, all approved.

Treasurer's Report – Finance report provided by 2015 Treasurer, Gail Hardy. Highlights from the income statement were reviewed through 7/31/15, with an ending balance of \$103,915.01. Cole Bataille made a motion to accept the financial report as presented, Rhonda Fosser second, all approved.

Discussion on Finance report: Money for Polk Museum of Art, Gail has the figures to send donation money to Museum.

Watermelon update – Cole, we are good to go, awards and shirts are on order and registration is open on line for race #4.

Fitniche has the bibs and the shirts and awards will be sent to them as well.

Awards will start around 8:15 AM.

Aching Quad Challenge update – Gail, everything is on track for this series with several new changes for 2015:

Relay Team Option  
Chip Timing  
After party at Lakeland Brewing  
New digi camo shirt with lime green logo  
Finishers Medal to all series participants

We want to really build this race, do anything you can to promote the race. Post and share on Facebook, hand out flyers etc. Print ½ sheet flyer to go on windshields of cars at last Watermelon race, also have the shirt and some flyers to hand out and promote this race at the last packet pickup for Watermelon.

Kids 1-mile race will be the same as previous years; we need volunteers to run along with the kids.

Lake-to-Lake 10k budget – Registration forms are ready and the link is live on Active for registration.

Julie handed out a proposed budget for board approval. Add in \$50 for Jamie Lisbon for photos.

Nick Sudzina is sending the letter for the Dennis Fontaine Foundation.

LRC team support needs – Good response for the team and looking at the uniform with team name “Lakeland Lightning”. \$100-200 per year for general expenses.

Julie, we need a waiver for parents to sign just like we do for our races.

Junior League & Florida 10 requests – Chuck, Junior League is looking for sponsorship for the Tribal Extreme Mud Run on 10/10/15. Smallest donation is \$250 offering signs along the course. After discussion the board has decided to pass.

Florida 10 Race on 10/11/15 is in need of paid volunteers for their races, \$200/per person. Could put this out to our membership if anyone is interested.

Christmas party update – Kimberly, everything is on track for our party on 12/12/15, and will again be held at the Imperial Swan.

Jamie Lisbon will be out DJ for the evening.

Ben McConnell will once again be setting up the photo booth for pictures.

Frequent Miler shirts and awards, Chuck will check with Bryan to see where these were ordered and handle getting final numbers from Wendy Fitzsimmons.

Kimberly to send Chuck the info on the seat covers that was awarded a couple years ago.

LRC tanks and singlets – Chuck, would like to order a variety of shirts and sizes to sell, keeping a small inventory.

Cole, could we put something on line for people to place their own order?

Magnets/Cling/Bracelet distribution – All of these items are now in and will be distributed at the General Meeting on 8/13/15, and meetings there after as well.

Finisher stand – Louis brought in several options for the board to consider. Louis will scan all options and email out to the board for approval.

New club member shirts – these are in at Fitniche and ready for members to pick up with their voucher.

Christina 5k race – Kevin, Fitniche would like to time this race.

Next board meeting: September 14, 2015

Next general meeting: September 10, 2015, 7:00 PM, Cleveland Heights Golf Club

Meeting adjourned at 7:29 PM by 2015 President, Chuck McDanal.

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## 2015 September Board Meeting Minutes

Lakeland Runners Club

September 14, 2015

Central FL Speech & Hearing Center, 6:15 PM

Chuck McDanal, Julie Ball, Gail Hardy, Kimberly Roberts, Kurtis Braun, Debi Brightwell, Kevin Fitzsimmons, Rhonda Fosser, Louis Irwin, Kristi Lawrence, Grace Owen, Vicki Powell, Betsy Slay, Al Turney, Marc Zimmerman

Quorum Present: Yes

Others Attending: None

Meeting called to order by 2015 President, Chuck McDanal, at 6:18 PM.

Minutes – 2015 Secretary, Kimberly Roberts, provided minutes of the September 15 meeting. Kurtis Braun made a motion to accept the minutes as presented. Rhonda Fosser second, all approved.

Treasurer's Report – 2015 Treasurer, Gail Hardy, provided the Finance Report. Highlights from the income statement were reviewed through 9/30/2015, with an ending balance of \$85,795.83. Grace Owen made a motion to accept the financial report as presented, Kristi Lawrence second, all approved.

Aching Quad Challenge Update – Chuck congratulated Gail, Kristi, board member and all volunteers on a great series this year, we heard many great comments from runners in the series.

Gail, we had 130 runners last year, this year we had 216 registered runners.

We had 1 result mix up with Paul Keating; his last 5K result was not listed. This has been fix and Paul has been notified.

After party at Lakeland Brewing Company, we had way more people attend than we thought we would. Gail has already met with the owners to see how we can improve on this next year, with food and drink tickets.

We will need the PA system to make announcements and do awards if we are in the Brewing Room again next year.

Chip timing was a great addition to this series.

We need to do a better job next year of getting LRC logo and name visible at the race start and finish.

Grace – the kid's 1-mile race was great, the kids loved running this.

Vicki – we need a wider start mat for all races, and we need 1 more volunteer at the street where you come up the hill at the end of the 2-mile race.

Vicki – has a lead on a Medical Corp that would be willing to come to races free of charge and be on stand by for any emergencies.



Lake-to-Lake update – Julie, we will have chip timing from Road Race Management. Also, sent out an email to all runners who are past participants, and received a good response from those emails. We have 70 pre-registered right now. We also received a \$100 gift card in sponsorship from Publix Supermarkets. They shirts are on order, and the awards on in the planning stage.

LRC team and middle school update – We had our first meet at Holloway Park with 12 teams competing. Our team did very well with 3 boys and 3 girls finishing in the top 15, and the girls took 2<sup>nd</sup> place.

Coaches, Grace, Marc, and Al need shirts. Board will pay for these shirts, and also would like the coaches to have gear bag, banner and/or magnetic signs to get the word out about the team.

Would the any board members also like a team shirt? After some discussion, it was decided to spend not to get board member shirts, but rather take care of the above-mentioned items for the coaches.

Finisher Stand – Louis had previously sent out by email to all board members several options for us to vote on. The clear winner was option C, Louis has sent this company an email, but has not heard back from them.

Louis has found another option, Home Depot has cases for water treatment sewage that are the right size (2x2 boxes) for our needs, these could be painted and logoed for around \$125.

Louis Irwin made a motion to spend up to \$125 to make LRC finisher stands, second Vicki Powell, all approved.

Voucher Limitation – Right now we limit the free race on the voucher to only 3 races, why not add them all in?

Kristi, has cost concerns if we add in Aching Quad, we could end up losing money on this race, as it is our most expensive one of the year.

Chuck will check on the cost per runner and what we charge to see if this is cost effective.

Timing machine repair – Louis, our newest clock if have memory failure issues and the 6V battery is bad. Need to send this into the service center for complete and repair. Our older clock is working for now should we need one.

Board meeting time – Chuck suggested moving the monthly meeting times up to 6:00 PM, all agreed this would be a good idea.

Monthly general meeting schedule – look at moving this in 2016 to the third week of the month.

2016 Board and officers – if you are going to be a board member in 2016, let Chuck know before next meeting.

New Business

Vicki would like to see us have a race in honor of John Simone dad and call it the Simone Memorial, the founder of the LRC. Suggestion was made to call this the Founders Run in honor of Simone.

Gail is working on a women's only race.

Go Green back and hold this race at Holloway Park.

Christmas Party, Kimberly – what to charge this year for members and guest to attend, board decided on \$10/member and \$15/guest.

Next board meeting: October 5, 2015, Central FL Speech and Hearing 6:00 PM

Next general meeting: October 8, 2015, Cleveland Heights Golf Club 7:00 PM

Meeting adjourned at 7:30 PM

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## 2015 October Board Meeting Minutes

Lakeland Runners Club, Inc.

October 5, 2015, Ruthven Room at Hearing Center-6:00 PM

**Attendees:** Julie Ball, Gail Hardy, Chuck McDanal, Kevin Fitzsimmons, Vicki Powell, Al Turney, Marc Zimmerman, Kristi Lawrence, Louis Irwin, Cole Bataille, Betsy Slay, Jason McCollum, Jeanette Wallace, Rhonda Fosser, Debi Brightwell, Kurtis Braun

Quorum Present: Yes

Others Attending: Cheryl Irwin

Meeting called to order at 6:05 PM by 2015 President, Chuck McDanal

**Minutes:** September meeting minutes approved. Louis Irwin suggested reiterated his suggestion to purchase signage for runners club as discussed at September meeting.

**Budget Recap:** \$85,795.83 beginning balance, ending balance \$75,688.50. Deposits of \$5,965.00 and withdrawals/payments of \$16,072.33. Still waiting for bill from police department for Watermelon races. Report approved by Board.

**Lake to Lake:** Julie Ball reported 90 pre-registered to date. Have enough volunteers except for loading gear on Friday evening.

**Christina:** Kevin Fitzsimmons reported that FitNiche will be timing Christina this year. However, this may pose an issue with registration via active.com. Kevin also shared the race logo with the Board. Black shirt, tri-blend. Awards will be pint glasses. Needs to get flyers printed. Kevin will put together a budget for Board approval at the next meeting.

**Aching Quad:** Kristi Lawrence mentioned changing dates for next year's race. 1-2 weeks later, but not so that it affects Lake to Lake. September 16-17 or September 23-24. Tick Tock race is already scheduled for 23-24, and cannot use those dates. Board approved moving Aching Quad to September 16-17, 2016.

**Kids Cross Country Program:** Marc Zimmerman showed Board coaches shirts. Race last weekend at Holloway Park, 2 girls from the team qualified for State Championship. Lots of interest from new runners in the program. 2 more races scheduled. One at Disney this Friday. Race @ Holloway Park, State Championship 2<sup>nd</sup> week of November. Also purchased a feather banner for the team.

**Equipment update:** Louis Irwin purchaser new finisher podium and showed to Board. \$125.00 COST. Still needs logo stickers to put on stands. Also needs to purchase a plastic container to store the stands in so they are not damaged. Top of stands have texturing to avoid skidding, light but not stackable. Chuck McDanal suggested a clear coating to protect the stands and rubber stripping on the bottom. Also discussed repairs made to timing machine. Didn't work at Aching Quad kids' race. Sent in to manufacturer who replaced charger and battery, updated software, replaced screen and provided new tape. Cost of \$237.00.

Louis also purchased first aid kits for start and finish lines from Safety Products.

**Board and General Meeting Locations:** Chuck McDanal will inform YMCA that we will no longer need to use their meeting room for Board or General Membership meetings. Board meetings will now be held in the Ruthven Room at the Speech and Hearing Center, and General Meetings will be held at Cleveland Heights Golf Course until further notice. Chuck will check with Fresco's regarding providing food for General Meetings.

**Timing for YMCA Race on November 14<sup>th</sup>:** Chuck, Kristi and Gail agreed to time

**Next meeting dates:**

Board meeting: November 2, 2015

General Membership Meeting: November 12, 2015

**2016 Board:** Chuck requested current board members to email him regarding their interest in serving on the Board in 2016. Chuck will reach out to the ones who have not contacted him.

Marc Zimmerman will not be returning to the Board in 2016. Cole Bataille also indicated that he likely would not be returning as he is unable to commit to the level he would want to.

Discussed having FitNiche representative on the Board. Majority of Board said no because of possible conflict of interest as FitNiche is current and potential vendor.

Chuck suggested Brad Sundgren as a new Board member. Chuck will contact him. Amanda Speakman also suggested as a new Board member.

Criteria for any new (and current) Board members are their participation and assistance with LRC events, and interest increasing involvement.

There is no cap on the number of Board members we can have. However, the Board currently has 19 members, and probably unnecessary to add a considerable number of new Board members. Need current Board members to step up and assist as new race directors.

**Active.com registration issue:** Chuck to follow up on this.

**CPI Haiti:** Louis Irwin requested Board to donate running shoes for program in Haiti. Group is leaving October 12<sup>th</sup>. Drop off shoes at FitNiche or First Presbyterian Church.

**Red Ribbon Half Marathon:** November 7<sup>th</sup>. Chuck suggested we have an LRC tent at the event. Louis previously researched cost of purchasing a new tent from Tent Craft. "Might Tent" with a 2 year warranty and logo is \$892.00. "Master tent" with a 5 year warranty and logo is \$1,665.00. Louis will email Board members with information and video regarding the tents. Chuck will take to Rich at FitNiche to see where FitNiche purchased its tent from and at what cost.

Chuck also requested volunteers to man the tent. Gail suggested that we provide "save the date" cards for our upcoming races, display some race shirts, have membership forms available and highlight membership benefits. Also have Christina forms available. Julie agreed to prepare these materials. Chuck asked Vicki Powell to gather volunteers for the tent. Julie agreed to provide her personal tent,

unless a new tent is purchased by that time. Chuck will confirm with Grace whether we are helping with the kids' red ribbon run as we have in the past.

**Race dates for 2016:**

Mayfaire: May 7, 2016

Watermelon: June 4, 2016  
June 25, 2016  
July 23, 2016  
August 20, 2016

Aching Quad: September 16-17, 2016

Lake to Lake: Chuck going to check with City to see if we can have it October 29<sup>th</sup>. Currently have it reserved for November 5, 2016, but now Red Ribbon Half wants that date.

Christina: November 26, 2015

**New Business:** Gail Hardy suggested offering "extra bling or awards for participating in all LRC races- High Five Award. Add as a part of frequent miler category, give away at Christmas party. Design award and promote it now.

Gail will also look into purchasing tablecloths with LRC logo.

Meeting adjourned.

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## 2015 November Board Meeting Minutes

Lakeland Runners Club

November 2, 2015 Central FL Speech & Hearing Center, 6:00 PM

Chuck McDanal, Julie Ball, Kurtis Braun, Gail Hardy, Kimberly Roberts, Kevin Fitzsimmons, Rhonda Fosser, Louis Irwin, Grace Owen, Betsy Slay, Al Turney, Marc Zimmerman

Quorum Present: Yes

Others Attending: None

Meeting called to order by 2015 President, Chuck McDanal, at 6:04 PM.

Minutes – 2015 Secretary, Kimberly Roberts, provided minutes, submitted by Julie Ball, of the October 2015 meeting. Kurtis Braun made a motion to accept the minutes with the noted change, Rhonda Fosser second, all approved.

Change to minutes: Debi Brightwell will help with the YMCA 5K on 11/14/15.

Treasure's Report – 2015 Treasurer, Gail Hardy, provided the Finance Report. Highlights from the income statement were reviewed through 10/31/2015, with an ending balance of \$74,348.48. Betsy Slay made a motion to accept the financial report as presented, Grace Owen, second, all approved.

Lake-to-Lake update – Julie, everything went very well, and we had 282 finishers. Shirts went smoothly this year. Huge thank you to Chuck and Al for getting the truck and everything we needed out of the shed and to the race.

Christmas Party – Kimberly, need all board members to work on getting some door prizes for the party.

Ben McConnell will be doing the photo booth again, and will submit some new artwork for the inside of the photo folder.

Chuck, the frequent miler awards are on track.

Christina Update – Kevin, 35 registered so far. We will once again be collecting toys for Rudolph Roundup. Awards will be pint glasses this year and the shirts are on order. Race will be chipped timed by FitNiche.

Red Ribbon Tent – Julie, Kurtis & Rhonda will be at the LRC tent. Julie will get all for forms and materials to them the morning of the race.

2016 Board Members: to be voted on at the December meeting, Christmas Party 12/12/15

Julie Ball

Cole Bataille

Kurtis Braun

Debi Brightwell

Kevin Fitzsimmons

Grace Owen

Vicki Powell

Kimberly Roberts

Betsy Slay

Amanda Speakman

Rhonda Fosser  
Gail Hardy  
Louis Irwin  
Kristi Lawrence  
Jason McCollum  
Chuck McDanal

Brad Sundgren  
Al Turney  
Jeanette Wallace

2016 Officers – Gail Hardy, Julie Ball & Kimberly Roberts have all agreed to stay in their positions as executive board members if it is the pleasure of the board.

Board Meetings will need to be moved to the 2<sup>nd</sup> Monday of the month in order to continue at the Speech & Hearing Center, time still 6:00 PM

City Race – Holly Jolly Jingle Bell 5K, 12/19/15, and will be held on the new 3 Parks Trail. Chuck is meeting them and they may need some volunteers to help out.

Cleveland Heights – Agreed that this is a great place for our meetings; members are able to come a little early and get a nice run in on the new trail. Plenty of room and so far has been well attended. We need to find a good balance on the food.

We will talk with Fresco's and see if they can offer something more along the lines of pizza and sandwiches and see how that goes at the next meeting. We will start at 6:30PM with food coming out at 6:45 PM

2016 Race Dates:

Mayfaire – Debi Brightwell Race Director – 5/7  
Watermelon Series – Cole Bataille Race Director – 6/4, 6/25, 7/23, 8/20  
Aching Quad Challenge – Kristi Lawrence Race Director – 9/16 & 9/17  
Lake-to-Lake 10K – Julie Ball Race Director – 10/29  
Christina 5K – Kevin Fitzsimmons Race Director – Betsy Slay Assistant – 11/26

2017 Race Dates:

Mayfaire – 5/13  
Watermelon Series – 6/3, 6/24, 7/22, 8/19  
Aching Quad Challenge – 9/15 & 9/16  
Lake-to-Lake 10K – 11/4  
Christina 5K – 11/25

Next Board Meeting and General Meeting: Christmas Party 12/12/15, 6:30 PM Imperial Swann Hotel

Meeting adjourned at 7:00 PM

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## 2015 December Board Meeting Minutes

Lakeland Runners Club

December 12, 2015, Imperial Swann Hotel and Suites 6:30 PM

Chuck McDanal, Julie Ball, Gail Hardy, Kimberly Roberts, Amanda Bot, Kurtis Braun, Debi Brightwell, Kevin Fitzsimmons, Rhonda Fosser, Louis Irwin, Kristi Lawrence, Grace Owen, Vicki Powell, Betsy Slay, Al Turney, Jeanette Wallace

Quorum Present:

Others Attending: Membership Christmas Party

Meeting called to order by 2015 President, Chuck McDanal at 7:30 PM.

Vote by membership at large for 2016 LRC Board Members:

Julie Ball	Cole Bataille
Amanda Bot	Kurtis Braun
Debi Brightwell	Kevin Fitzsimmons
Rhonda Fosser	Gail Hardy
Louis Irwin	Kristi Lawrence
Jason McCollum	Chuck McDanal
Grace Owen	Vicki Powell
Kimberly Roberts	Betsy Slay
Amanda Speakman	Brad Sundgren
Al Turney	Jeanette Wallace

David Leslie made a motion to accept the proposed 2016 board members, Kristi Lawrence 2<sup>nd</sup>, all approved.

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